

PRE-BID CONFERENCE AND SITE VISIT
RESOLVE SAFETY/PRIVACY/ENVIRONMENTAL ISSUES ON MENTAL
HEALTH UNIT, BUILDING 26
AUGUST 11, 2016 1:00 PM

Introductions—CONTRACT SPECIALIST – Beverly A. Jones

Bevely.Jones@va.gov 740-772-7011

In my absence you should contact Donald Wentzel

Donald.Wentzel@va.gov 513-559-3702

COR – Kevin Crock – VA, Civil Engineer

A/E - Robert Reinhard – Dynamix Engineering

Tracy Kameoka – Design Level Architecture

Paul Metts – Heapy Engineering

Gary Mader – Heapy Engineering

1. Welcomed everyone to the VA Medical Center, Chillicothe, Ohio.
 2. This is the Pre-Bid Conference and Site Inspection for Project 538-115
Issued under Solicitation No. VA250-16-B-0013
Project Title – Resolve Safety/Privacy/Environmental Issues on Mental Health Unit,
Building 26
 3. If you have not already done so, please sign one of the sign-in sheets.
 4. All specifications and drawings are available on-line at the Federal Business
Opportunities website at www.fbo.gov
- Any problems you have with opening the drawings, etc. should be brought to the
attention of the Contracting Officer/Contract Specialist. The contact information
is in block 9 of the SF1442 and e-mail is in the Special Notice for this site visit.
- All questions regarding this solicitation must be in writing by e-mail addressed to
the Contract Specialist. Subject Line must include the solicitation number or title
of the project.
5. As advertised/announced – This solicitation and any resulting contract is
100% set-aside for service-disabled veteran-owned small business contractors.
This means that the prime contractor must meet those requirements at the time
of submitting their bid. See clause 852.219-10 of the solicitation.
 6. The agenda for the conference was reviewed and it was stated that both the
administrative and technical portions of the specifications would be discussed.
The site would also be visited.

7. Caution to contractors - All questions during the conference should be addressed to the Contract Specialist and/or Mr. Kevin Crock. Any specific questions related to items that the contractor believes are not adequately addressed in the specs and/or drawings should be submitted in writing and e-mailed to the contract specialist.

8. Most of you have, at some time, performed work on a government facility and have probably attended similar pre-bid conferences. You may feel that you have heard this all before, but I request your attention in these matters.

9. Contractors should not attempt to contact the architect engineer for the project directly after this conference. All questions regarding the solicitation should be directed to the Contract Specialist.

10. All bids submitted must be responsive and all bidders submitting bid must be responsible. Proper completion of the bid forms and on-line representations and certifications is essential. Please note that hard copy representations and certifications are no longer included in the solicitation. The contractor receiving award of contract is required to be registered in the Systems of Awards Management (SAM) database prior to award. This also includes the on-line representations and certifications. Offerors submitting bids must also be registered and certified in the VetBiz website as a Service-Disabled Veteran-Owned Small Business under the appropriate NACIS code.

The websites are as follows -

System for Award Management (SAM) – www.sam.gov
Vetbiz www.vetbiz.gov

11. You are further reminded that any amendments issued should be acknowledged on the reverse side of the bid form or signed and returned to the Contract Specialist. If you are signing and returning the amendments they must meet the same time constraints as that of the bid opening.

12. Any erasures and/or changes on the bid form shall be initialed by the party signing the bid.

13. *** ALTERNATE BID ITEMS*** (This project has 4 Alternates)
Alternate bid item(s) bid items should reflect the total cost of the work, deleting the work as outlined in the deduct description.
The figure should not reflect the deduct amount only.

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There has been a change in the format for furnishing of the base bid item description and the bid alternates. This information is no longer contained in the general requirements section of the specification. This information is provided in one place, and one place only, that is in block 10 of the sf1442 and any continuation pages thereto. Prime contractors are reminded that when providing information to potential subcontractors and/or suppliers that the solicitation portion of the bid package will need to be provided to them to adequately identify the base bid and any bid alternates.

14. Be sure to type or print the name of the person signing the bid in block 20A, the signature goes in block 20B, and the date in 20C.

15. The contract completion time for this project is 545 calendar days for the base bid. Completion times for alternate bid items (if awarded) are detailed in each deduct description.

16. Contractors were reminded that when they sign and submit your bid, you are agreeing to all terms and conditions outlined in the specifications and drawings.

17. BONDS—

Bid Bond: A "Bid Bond" is required. Bid Bond Forms are available on line at the FBO website. The form number is Standard Form 24. The bid bond must be, at a minimum, in the amount of at least 20% of the base bid. The bid bond must be completely filled out, signed, dated, and bear the corporate seal of the surety.

Performance and Payment Bonds: The awarded contractor will be required to provide both a Performance Bond and a Payment Bond for the contract. Both bonds will be in the amount of 100% of the awarded price.

SURETIES EXECUTING THE BOND MUST BE ON THE DEPARTMENT OF THE TREASURY'S LIST OF APPROVED SURETIES.

See the reverse side of the bond forms for complete instructions for completion.

18. Contractors are advised to clearly mark the outside of the bid envelope as follows: (see VAAR clause 852.214-70
Caution to Bidders-Bid Envelopes)

The invitation/solicitation number is "VA250-16-B-0013"

The date for bid opening - September 1, 2016

The time of opening is 1:00 PM.

Bid for - ""Resolve Safety/Privacy/Environmental Issues on Mental Health
Unit, Building 26"

19. Any changes to the specification, drawings, etc. including bidding date and time will be addressed by written amendment to the solicitation. Interested parties are urged to check the website frequently for amendments.

21. SAFETY:

This station has a very active safety program. In accordance with the solicitation, all contractors performing work on this facility are required to abide by all federal, state, and local laws applicable to the work performed. In addition to these regulations station policy supplements these regulations. Please make note of the information included in the Exhibit portion of the solicitation. These policies include such things as Sexual Harassment, Hot Work, Policy, Electrical Safety, Smoking Policy, and Workplace Violence.

22. For any of you who have not performed work here at this facility I would like to caution/remind you that you will be working in a medical setting that is in operation 24 hours a day, seven days a week. These factors make it even more critical for contractors to exercise the utmost caution in all areas of the facility. Security of vehicles, tools, etc. is of great concern. In addition, consideration on noise levels, chemicals such as sealants emitting strong and/or offensive odors can also become a problem. Strict adherence to the specification and close coordination with the COR Mr. Crock will be essential in the successful completion of the project.

23. As stated on the SF1442 – Bidders should take note that the place of bidding opening is different than the location of this meeting. The bid opening will be held in Building 212, Room 135 on the date and time of the bid opening.

24. It is requested that all questions concerning this solicitation be forwarded at the earliest possible opportunity, but no later than August 18, 2016.

25. Please review the requirements for Guarantee Period Services contained in the solicitation. The Special Notice on page 8 of the solicitation provides details. In addition there are specific clauses in the solicitation that pertain only to this portion of any resulting contract. These clauses are clearly identified. Also, the Service Contract Act Wage Determination applies only to the Guarantee Period Services. Wage Determination OH74, as contained in the solicitation and any revision thereto, applies to the actual construction.

26. Please pay particular attention to the clause 52.225-11 Buy American – Construction Materials Under Trade Agreement (FEB 2016) Alternate I (2016).

Robert Reinhard – Dynamix Engineering—
Gave a general description of the project.
The project will comply to Green Globes.

Tracy Kameoka – Design Level Architecture
Spoke briefly about the floor plan and finishes

Kevin – Crock

Stressed the importance of thoroughly reviewing and understanding the deducts as written.

The entire building will be vacated during the construction.

There is a 60-day delay after Notice-to-Proceed before the Contractor will be able to mobilize and begin work.

Site Visit—

The project site was visited.

A brief description of the exterior work on the south side of the project site was given, noting canopy work and sloped walkway.

The courtyard wall on the south side of the site was discussed. As stated in the solicitation the glass section, including door, will require careful removal and storage for re-installation. Due to the brick courtyard wall there will be some constraints due to space.

The mechanical room on the basement level was viewed.

Typical patient rooms, storage rooms, etc. were viewed on the first floor.

Questions:

1. Will there be any requirement for a “fire watch”?

Answer – No.

2. Will the contractor be able to utilize the elevator?

Answer - Yes

3. Ceiling asbestos?

Answer – Refer to asbestos survey provided as an appendix to the specification.

4. ATS – Size and model

Answer – Provided as part of this amendment.

5. Intercom 27 51 23 referenced on drawing

Answer – Provided as part of this amendment.

6. Will any of the areas adjacent to the work be occupied?

Answer – No.

Closing:

In closing I would like to thank you for your interest in this project and if I can be of any assistance please do not hesitate to contact me at 740-772-7011 (for general questions) or e-mail to Beverly.Jones@va.gov for specific questions regarding this solicitation.

End of Minutes

Post Conference Questions:

1. Question - Per Sheet EP501 NEW WORK SINGLE LINE NOTE 3 : Please advise specifications for unit to be provided by owner , Is factory representative startup and programming by owner or contractor , if by contractor then please provide a contact person so we can obtain a quotation for said services , can we assume ALL required components are included as part of package purchased by owner

Answer - Answer: The ATS is an ASCO 7000 Series 208v, 3-pole, 400A bypass isolation transfer switch as stated in specification section 26 36 23. The VA will only be providing the transfer switch itself. Per 26 36 23, the contractor is responsible for all installation, programming, testing, commissioning, start-up, and integration to the existing Schneider Electric Generator/ATS monitoring network. The transfer switch is currently in VA storage and the contractor is responsible for getting an authorized ASCO representative to inspect and test the existing ATS prior to installation and then again during installation per 26 36 23. As mentioned above, the contractor shall also integrate the system to the existing Schneider Electric Generator/ATS monitoring network and program the Schneider Electric System accordingly.

2. Question/Statement: Please provide specification section for 27 51 23 / Intercom Stations

Answer - Specification provided in this Amendment A00004

3. Question - Per Sheet T303 Site Fiber Details : Please clarify intent of “ route this new connection through Building 27 “ , Is raceway existing (exterior & interior) for routing of fiber into Building 27

Answer - There are existing 4" conduits from Manhole #11 to Building 27. Once inside Building 27, route fiber through existing ceiling space and pathways to Generator area.

4. Question - Per Sheet T000 : Data outlet indicates 1 ½" conduit with 3 " minimum depth , why so large for only 3 cables

Answer – See revision contained in this amendment